

## **Tadpoles Parents Instructions**

Tadpoles is a daily communication tool used by all classrooms at PIC. Teachers record information on their iPads, which is then emailed daily to families.

- For children under one, feeding, diapering, and daily activities are recorded, and often a fun picture of your little one enjoying their day is included.
- For children over one year, a general note of daily activities is emailed, often with a sweet picture.

All families automatically receive daily emails. If you don't see them in your inbox at the end of the day, contact Julie Wesenberg at jwesenberg@parentinfantcenter.org.

You can also download the **"Tadpoles Parents" app** (from Google or Apple) for more useful features, such as the ability to mark your child as absent and view daily note/photo archives in the "Memories" section.

## Instructions:

- 1. Download "Tadpoles Parents" app.
- 2. Upon opening, click the "Login" button.
- 3. The first time you use the app, you will create an account by clicking the "signup" button.
- 4. Enter your email address, and you'll be sent an email to complete the Tadpoles registration.
- 5. Upon login, you will have access to the Tadpoles Parent tools.

## We hope you like this tool as much as we do!

If you have any questions, don't hesitate to contact Julie Wesenberg, Operations Manager, jwesenberg@parentinfantcenter.org.